

Minutes – September 02, 2026

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE MUNICIPALITY OF BRISTOL, HELD AT 32 AYLMER ROAD (MUNICIPAL OFFICE), ON SEPTEMBER 02, 2026, AT 6:30 PM, UNDER THE CHAIRPERSONSHIP OF MS. VALERIE TWOLAN-GRAHAM, MAYOR.

ALSO PRESENT: STEVE GRAY, ARCHIE GREER, MEAGHAN MCCONNELL, BRENT ORR, NANCY CRAIN AND REMO PASTERIS.

ALSO PRESENT IS STEPHANIE GOYETTE, CLERK OF THE MEETING.

OPENING REMARKS

The members present at the opening of the meeting form a quorum. The meeting is declared duly constituted by the Chair at 6:30 PM.

ADOPTION OF THE AGENDA RESOLUTION NO 04-06-133

IT IS MOVED by Archie Greer and **SECONDED** by Steve Gray.

And resolved

THAT the agenda be adopted as presented.

CARRIED

QUESTION PERIOD

RESOLUTIONS

26-09-134

Resolution: Renewal Of Term Contract – Financial Specialist

WHEREAS the Municipality of Bristol employs a Financial Specialist to provide financial, accounting, payroll and financial reporting services to the Municipality;

WHEREAS the current term of employment of the Financial Specialist will expire on October 9, 2026;

WHEREAS Council is satisfied with the services provided by the Financial Specialist and considers it in the best interests of the Municipality to renew the employment contract;

WHEREAS the terms and conditions of the renewed employment contract have been reviewed and agreed upon by the parties;

THEREFORE, IT IS RESOLVED THAT:

1. Council hereby approves the renewal of the term employment contract for the position of Financial Specialist, for a further term commencing on October 10, 2026 and ending on January 8, 2027.
2. The terms and conditions of employment set out in the original Term Employment Agreement remain unchanged.
3. The compensation for the position remains unchanged.
4. Mayor Twolan-Graham is hereby authorized to sign the employment agreement on behalf of the Municipality of Bristol and to take all necessary measures to give effect to this resolution.

ADOPTED BY COUNCIL at a **special meeting** held on September 2, 2026.

MOVED BY: Steve Gray
SECONDED BY: Nancy Crain
FOR: All
CARRIED: Unanimously

26-09-135

Resolution: Adoption Of The Municipality Of Bristol's Mada Multi-Year Strategy

- WHEREAS** the Québec government, through its *Municipalité amie des aînés (MADA)* initiative, supports municipalities in adapting their communities and living environments to the needs of an aging population and promoting the active participation, health, safety and quality of life of older adults;
- WHEREAS** the MRC Pontiac participates in and supports the MADA initiative within its territory;
- WHEREAS** the Municipality recognizes the importance of planning for an aging population and ensuring that municipal services, infrastructure, programs and community environments remain accessible, inclusive, safe and responsive to the evolving needs of older adults;
- WHEREAS** Council has reviewed the MADA Multi-Year Strategy and considers it to be an appropriate framework to guide the Municipality's efforts;

THEREFORE, IT IS RESOLVED THAT:

1. Council of the Municipality of Bristol hereby adopts the Municipality of Bristol MADA Multi-Year Strategy attached hereto as Schedule "A" and forming an integral part of this resolution.
2. Council supports the implementation of the actions and priorities identified in the MADA Multi-Year Strategy, subject to available financial and human resources and

the approval of the required annual budgets and individual Council resolutions, where applicable.

3. Council authorizes the Director General and/or the designated MADA coordinator or responsible municipal representative to coordinate the implementation of the Strategy, monitor progress and report periodically to Council on its advancement.
4. Council recognizes that the MADA Multi-Year Strategy is intended to be a living document and may be reviewed, evaluated and updated as required to reflect changing community needs, demographic trends, available resources and emerging priorities.

ADOPTED BY COUNCIL at a **special meeting** held on September 2, 2026.

MOVED BY: Nancy Crain

SECONDED BY: Remo Pasteris

FOR: All

CARRIED: Unanimously

26-09-136

Resolution: Appointment Of A Councillor To Represent The Municipality At The Land Tax Sale

WHEREAS the Municipality of Bristol is entitled to participate in the sale of immovables for non-payment of municipal taxes (*vente des immeubles pour défaut de paiement de taxes*);

WHEREAS it is necessary to designate a representative of the Municipality to attend and act on its behalf at the land tax sale;

WHEREAS certain proceedings, communications and documents relating to the tax sale may be conducted in either French or English;

THEREFORE, BE IT RESOLVED THAT:

1. Council appoints **Councillor Pasteris** as the official representative of the Municipality of Bristol at the land tax sale (*vente pour défaut de paiement de taxes*) and authorizes the Councillor to attend the sale and represent the interests of the Municipality.
2. The appointed Councillor is authorized to submit bids on behalf of the Municipality for immovables offered for sale for non-payment of taxes, subject to any maximum amount or other conditions established by Council.
3. The Mayor, in absence of the Director General and/or Clerk-Treasurer is authorized to provide the appointed Councillor with the information, documentation and instructions necessary to carry out this mandate.

ADOPTED BY COUNCIL at a **special meeting** held on September 2, 2026.

MOVED BY: Steve Gray
SECONDED BY: Archie Greer
FOR: All
CARRIED: Unanimously

26-09-137

Resolution: Authorization For Bristol Farmers' Market To Use McLellan Municipal Park

WHEREAS the Municipality wishes to support local producers, businesses and community initiatives;

WHEREAS the Bristol Farmers' Market has requested permission to use the Municipal Park each Saturday for the purpose of holding its weekly market;

WHEREAS the Bristol Farmers' Market is in possession of applicable liability insurance coverage.

THEREFORE, BE IT RESOLVED THAT:

Council hereby authorizes the Farmers' Market to utilize the McLellan Municipal Park each Saturday from Labour Day Weekend until and including balance of the 2026 season, for the purpose of operating its market, subject to applicable municipal rules, regulations and requirements.

ADOPTED BY COUNCIL at a **special meeting** held on September 2, 2026.

MOVED BY: Steve Gray
SECONDED BY: Nancy Crain
FOR: All
CARRIED: Unanimously

CLOSING OF THE MEETING

IT IS PROPOSED by Archie Greer and **SECONDED** by Remo Pasteris that the meeting be adjourned at 6 h 57 PM.

President


VALERIE TWOLAN-GRAHAM
Mayor


Stephanie Goyette
Clerk

« I, VALERIE TWOLAN-GRAHAM, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains within the meaning of Article 142 (2) of the Municipal Code ».