

Minutes – July 6, 2026

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE MUNICIPALITY OF BRISTOL, HELD AT 32 AYLMER ROAD (MUNICIPAL OFFICE), ON JULY 6, 2026, AT 8:00 PM, UNDER THE PRESIDENCY OF MS. VALERIE TWOLAN-GRAHAM, MAYOR.

ALSO PRESENT: STEVE GRAY, ARCHIE GREER, MEAGHAN MCCONNELL, NANCY CRAIN, BRENT ORR AND REMO PASTERIS.

ALSO PRESENT IS STEPHANIE GOYETTE, SECRETARY OF THE MEETING.

In accordance with sections 152 and 153 of the Municipal Code of Quebec, the Mayor gave written special notice convening today's special meeting to all council members. The council members acknowledge having received the notice as required by law.

GENERAL ADMINISTRATION

OPENING and MAYOR'S REMARKS

The members present at the opening of the meeting form a quorum. The meeting is declared duly constituted by the Chair at 8:00 PM.

ADOPTION OF MINUTES

- Minutes from June 16, council meeting

IT IS PROPOSED by Steve Gray and seconded by Nancy Crain.

CARRIED

ADOPTION OF THE AGENDA RESOLUTION NO 04-06-117

IT IS MOVED by Archie Greer and **SECONDED** by Remo Pasteris

And resolved

THAT the agenda be adopted as presented.

CARRIED

INTERNAL MANAGEMENT OF MEETINGS

QUESTION PERIOD

RESOLUTIONS

26-07-118 Hiring Resolution: Financial Specialist

WHEREAS the knowledge and skill set to effectively administer payroll and manage;

WHEREAS current staff do not have the capacity, expertise or experience to do so;

WHEREAS the ability to navigate PG solutions and other financial software tools is imperative;

IT IS PROPOSED by Steve Gray and **SECONDED** by Remo Pasteris to approve the hiring of a Temporary Part-time Payroll and Financial Reporting Specialist for a 3-month term, noting the term may be extended, as appropriate.

CARRIED

26-07-119 Ditch and Culvert Repair Resolution: 6th Line

WHEREAS the Sixth Line is in need of ditch and culvert repair;

WHEREAS the work is time sensitive;

WHEREAS the work will be multi-phased;

IT IS PROPOSED by Brent Orr and **SECONDED** by Archie Greer to approve the necessary ditch and culvert repairs on Sixth Line, while not exceeding total expenditures of \$30,000.

CARRIED

26-07-120 General Road Repair Resolution: Goldmine Rd. – Aylmer Rd. – 6th Line

WHEREAS there is an immediate need for minor repairs on these 3 roads;

WHEREAS the work is time sensitive;

IT IS PROPOSED by Brent Orr and seconded by Meaghan McConnell to approve the appropriate repairs on these 3 roads, while not exceeding total expenditures of \$20,000.

CARRIED

26-07-121 Request for Letter Resolution: Quebec Provincial Election - English Debate

WHEREAS the PLQ will not participate in an English debate unless all 5 parties are involved;

WHEREAS local municipalities have an opportunity to show leadership on behalf of their constituents to request an English debate;

WHEREAS the Municipality of Bristol has bilingual status;

IT IS PROPOSED by Remo Pasteris and seconded by Archie Greer that the Municipality of Bristol will send a letter to Mr. Andre Fortin, MNA and Charles Milliard, PLQ leader requesting that the Quebec Liberal Party participate in an English Debate during the upcoming Quebec Election.

CARRIED

ITEMS FROM MEMBERS OF COUNCIL

- 35 Pontiac Station (Meaghan McConnell)
- Audit (Valerie Twolan-Graham)
- Aylmer Road Paving (Valerie Twolan-Graham)
- Sixth Line Road Work (Steve Gray)
- Bristol's Official Facebook Page (Valerie Twolan-Graham)
- Tenth Line Bridge (Valerie Twolan-Graham)
- EMC Consulting (Valerie Twolan-Graham)
- Speeding on Bristol Mines Road (Steve Gray)
- Fire Analysis and Transition Committee (Valerie Twolan-Graham)
- Bylaw Officer identification badge (Remo Pasteris)
- Street lights/Hydro Quebec update (Brent Orr)
- Employee bonds (Brent Orr)

COMMITTEE REPORTS

- MADA (Age Friendly Municipalities)
- Human Resources Committee

CORRESPONDENCE - RECEIVED

- Build Communities Strong Fund
- Thank You card from Shawville Figure Skating Club/Shawville District Minor Hockey
- Application for Employment
- Request for English Debate QC Election

CORRESPONDENCE - SENT OUT

- Non-Compliance with Building Permit 2024-0009, Lot 5 800 521
- Prohibition of Dumping Garbage on Public Property
- Canada, Province of Quebec, District de Gatineau, # dossier 550-32-704827-267 DF001
- Dangerous or deteriorated construction, Lot 5 800 454
- Cleanliness of Property, Lot 5 801 113
- Unauthorized Repairs to Faulty Septic System, Final Notice, Lot 5 800 653
- Non Conformity Secondary Residence, Lot 5 800 426
- Request for English Debate

DISCUSSION ITEMS FOR COUNCIL

APPROVALS OF FINANCIALS

- Accounts Payable

IT IS PROPOSED by Archie Greer and **SECONDED** by Nancy Crain that the invoices totaling \$146,073.87 be paid.

I, Valerie Twolan-Graham, Mayor of the Municipality of Bristol, certify that there are credits available to pay the expenses below.

CARRIED

MISCELLANEOUS

CLOSING OF THE MEETING

IT IS PROPOSED by Archie Greer that the meeting be adjourned at 9h 30 PM.

President

VALERIE TWOLAN-GRAHAM
Mayor

Stephanie Goyette
Secretary

« I, VALERIE TWOLAN-GRAHAM, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains within the meaning of Article 142 (2) of the Municipal Code ».