

Minutes – June 16th, 2026

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE MUNICIPALITY OF BRISTOL, HELD AT 32 AYLMER ROAD (MUNICIPAL OFFICE), ON JUNE 16th, 2026, AT 8:00 PM, UNDER THE PRESIDENCY OF MS. VALERIE TWOLAN-GRAHAM, MAYOR.

ALSO PRESENT: STEVE GRAY, ARCHIE GREER, MEAGHAN MCCONNELL, NANCY CRAIN AND REMO PASTERIS.

ALSO PRESENT IS STEPHANIE GOYETTE, SECRETARY OF THE MEETING.

In accordance with sections 152 and 153 of the Municipal Code of Quebec, the Mayor gave written special notice convening today's special meeting to all council members. The council members acknowledge having received the notice as required by law.

GENERAL ADMINISTRATION

OPENING and MAYOR'S REMARKS

The members present at the opening of the meeting form a quorum. The meeting is declared duly constituted by the Chair at 8:00 PM.

ADOPTION OF MINUTES

- Minutes of May 4, 2026 Council Meeting and approval, proposed by Archie Greer and seconded by Nancy Crain.
- Minutes of May 26, 2026 Special Meeting and approval, proposed by Steve Gray and seconded Remo Pasteris.
- Minutes of June 4, 2026 Special Meeting and approval, proposed by Nancy Crain and seconded Steve Gray.

CARRIED

ADOPTION OF THE AGENDA RESOLUTION NO 04-06-112

IT IS MOVED by Meaghan McConnell

SECONDED by Steve Gray

And resolved

THAT the agenda be adopted as presented.

CARRIED

INTERNAL MANAGEMENT OF MEETINGS

QUESTION PERIOD

RESOLUTIONS

1.
26-06-113

Resolution regarding Authorization for FRR Component 1 Grant

WHEREAS The FRR1 requires an authorizing representative to submit financial statements

WHEREAS The FRR1 requires an authorizing representative to submit appropriate and supporting documentation

IT IS PROPOSED by Archie Greer and seconded by Nancy that Valerie Twolan-Graham, Mayor is the authorizing representative to submit financial statements and provide authorizations to support the submission of required documents associated with the municipality's application for the Regional and Rural Funds Grant – Component 1 (FRR1).

CARRIED

2.
26-06-114

Resolution to Hire EMC Consultante Inc.

WHEREAS Funds remain in the FRR Component 1 grant for the revitalization of the Norway Bay Pier;

WHEREAS Tourism is one of the approved criteria of the approved FRR grant;

WHEREAS The Municipality of Bristol has received an extension on the deadline for project completion;

WHEREAS EMC Consultante is a firm which can develop a strategic Tourism Vision and Action Plan for the Norway Bay Pier.

WHEREAS The quoted cost is under the threshold requiring multiple quotes;

IT IS PROPOSED by Remo Pasteris and seconded by Steve Gray that EMC Consultante be hired to create a strategic Tourism Vision and Action Plan for the Norway Bay Pier.

CARRIED

3.
26-06-115

Resolution to Approve Advertising in Destination Pontiac

WHEREAS Destination Pontiac is a summer publication of the Pontiac Journal focused on promoting tourism opportunities within the region;

WHEREAS The Municipality of Bristol and its small businesses would benefit from promoting both McLellan Beach and the Norway Bay Pier;

IT IS PROPOSED by Meaghan McConnell and seconded by Nancy Crain that an advertisement of under \$500.00 be place for the 2026 summer edition.

CARRIED

3.
04-06-116

Resolution to approve Bank Signing Authority for Nancy Crain, Pro-Mayor

WHEREAS Business continuity and risk management are essential;

WHEREAS Municipality's with 3 signing authorities is sound Municipal practice;

IT IS PROPOSED by Steve Gray and seconded by Archie Greer that Nancy Crain, Pro-Mayor, be added as a signatory for banking operations.

CARRIED

RECEIVED CORRESPONDENCE

SENT OUT CORRESPONDENCE

COMMITTEE REPORTS

- Pier Advisory Committee
-

DISCUSSION ITEMS FOR COUNCIL

- Petition for speed limit change on Bristol Mines Road
-

ITEMS FROM MEMBERS OF COUNCIL

APPROVALS OF FINANCIALS

- Detailed Account Listing
 - Financial Statements
 - Trial Balance
-

IT IS PROPOSED by Steve Greer and **SECONDED** by Nancy Crain that the invoices totaling \$391,614.85 and credit card balance totaling \$2,599.24, be paid.

I, Valerie Twolan-Graham, Mayor of the Municipality of Bristol, certify that there are credits available to pay the expenses below.

CARRIED

MISCELLANEOUS

- Building Permits
 - Update on ongoing Municipal files
-

CLOSING OF THE MEETING

IT IS PROPOSED by Archie Greer and **SECONDED** by Remo Pasteris that the meeting be adjourned at 9h 15 PM.

CARRIED

President

VALERIE TWOLAN-GRAHAM
Mayor

Stephanie Goyette
Secretary

« I, VALERIE TWOLAN-GRAHAM, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains within the meaning of Article 142 (2) of the Municipal Code ».